

**To: Active and Non-Medicare Plan Participants  
Alaska UFCW Health and Welfare Trust**

August 25, 2014

**IMPORTANT REMINDER:** Effective **September 1, 2014**, **Aetna** will replace the BeechStreet Network as the preferred provider organization (PPO) for the Trust. Aetna recently mailed new medical identification (ID) cards to all active members and non-Medicare retirees. Please begin using the new card on September 1<sup>st</sup>. If you need additional ID cards or a correction, please contact the Administration Office at 1-800-478-8329, option 4. In the near future you will be receiving an updated prescription drug ID card(s) from Avia. You will now have one card for medical and a separate card for Rx. Until you receive your new Rx ID card, your current Avia ID card will work at the pharmacy or mail order.

**PRE-AUTHORIZATION FOR OUTPATIENT PROCEDURES & HOSPITAL ADMISSION:** Beginning *September 1, 2014*, your provider must contact Aetna to obtain authorization for outpatient services and hospitalization, at (888) 632-3862. This contact number will also be shown on the reverse side of your new Medical Plan ID card.

**IF YOU HAVE ENROLLED DEPENDENTS – WATCH YOUR MAIL:** To ensure that Trust eligibility records are correct, the Trust has retained the services of an independent auditor, HMS Employer Solutions (HMS), to conduct a dependent verification program audit. If you have dependents covered by the plan, you will soon be receiving information that you should read and respond to promptly. It is important that you respond with the requested information by the dates given in the notice so that your dependents' ongoing eligibility is not impacted.

Sincerely,

**Alaska United Food and Commercial Workers Health and Welfare Trust**

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ADDRESS SERVICE REQUESTED